

**Canadian Gerontological Nursing Association  
Annual General Meeting  
May 14th, 2016**

**Attendees (in person):** Lilian MacTaggart (CGNA Treasurer), Heidi Holmes (CGNA Secretary), Mollie Cole (CGNA President-Elect); Lynn McCleary (CGNA Past-President); AGNA and CGNA members: Verdeen Bueckart; Michelle Copland; Lynda DeForest; Krista Goodyear; Sandra Gordon; Cheryl Henry; Lisa Hill; Sandi Hirst; Patty Hnatiuk; Denise Holman; Kathleen Hunter; Colleen Judiesch; Cheryl Knight;; Charlene Lawrence; Marnie Iento; Martha Neguse; Suzanne Nicol; Diane Plaey; Melinda Podolsky; Shawna Reid; Susan Slaughter; Jason Woykas; Terri Woytkiw

**On Phone:** Cheri Komar (AGNA); Julie Rubel (ON); Kim Martin (BC); Jennifer Hayes (NS)

**Regrets:** Veronique Boscart (CGNA President)

Agenda Item	Actions/Responsible Person
1. Call to Order: 3:04pm MT; Welcomes and Introductions	
2. Rules of Order: Roberts Rules will be followed for AGM	
3. Attendance and Quorum: confirmed quorum	
4. Approval of Agenda: <b>Diane Paley Motioned; Sandra Gordon Seconded.</b> Discussion re: adjustment of names of BOD (Jennifers); also add item of official condolences to Veronique regarding death of her grandmother. <b>Carried.</b>	
5. Approval of Minutes of AGM minutes from May 2015: <b>Kim Martin motioned to approve minutes from CGNA AGM meeting from May 2015. Li MacTaggart seconded Seconded. Carried.</b>	
6. Report of Public Accountant and Financial Statements: - See reports posted prior to AGM - <b>Li MacTaggart motioned to accept report of Public Accountant. Shawna Reid Seconded.</b> Question regarding change of dates for financial period. New dates are Jan 1 <sup>st</sup> -dec	



<p>31<sup>st</sup>. This was to comply with federal by-laws. Question regarding listing as no expenses listed; Executive expenses and proposed budget. Answers were: form for 2014 is not whole financials (only 9 months); expenses increase every 2 years for Executive with costs of conference (biennial); budget proposal for next year in BOD reports package. Other question regarding revenue/expenses for conference on financial statement. Answer was local chapter/ province has own budget. <b>Carried.</b></p> <p><b>Motion by Li MacTaggart to accept Financial Statements. Sandra Gordon Seconded. Carried.</b></p>	
<p>7. Appointment of Public Accountant:  <b>Motion to appoint firm Ousley, Hanvoy, Clipsham, deep LLP as public accountant by Li MacTaggart. Mollie Cole Seconded.</b> Question which clarified this not as audit but as financial review. <b>Carried.</b></p>	
<p>8. Election of Directors  <b>Lynn McCleary motioned to elect nominees as per report. Diane Paley Seconded. Carried.</b>  New BOD are:  - Catrin Brody: Director representing BCGNA  - Poh-Lin Lim: Director representing Manitoba  - Michelle Heyer: Elected as Treasurer for Executive</p>	
<p>9. Special Business:  <b>Motion by Kathleen Hunter to accept reports from Executive Members. Sandra Gordon Seconded.</b> Question regarding Perspectives; clarified as CGNA Journal. Newsletter is separate from Journal. Request to clarify lines on budget with financial statements/reports; use same language to make easier to follow). Clarified that financial statements are used by auditor.</p>	

<p>Clarified roles as Directors and executive members. Questions regarding Perspectives report; clarified as not received. We do have sufficient submissions to have regular publications though. <b>Carried.</b></p>	
<p>10. Provincial Reports:  <b>Motion to accept reports of Provincial Associations by Michelle Copland. Shawna Reid Seconded.</b> Noted thank you to Provincial BOD. <b>Carried.</b></p>	
<p>11. Other Business:  <b>Motion by Mollie Cole to add new Director position; Director of Communications. Terry Woytkiw Seconded.</b> Past president role/intent reviewed. Need for more social media; Perspectives. Comments of support from group. <b>Carried.</b> Will appoint this position and will be an elected position at next AGM.</p>	
<p>12. Adjournment: <b>Motion by Mollie Cole to adjourn meeting. Sandra Gordon Seconded.</b> Noted expressions of sympathy for Veronique with death of grandmother, as well as appreciation for work with CGNA by all those in attendance. Expressions of appreciation also noted to Li MacTaggart for term as Treasurer and Kim Martin as BC BOD. <b>Carried.</b>  Meeting adjourned at 3:42 MT.</p>	