

ANNUAL GENERAL MEETING
Saturday, May 6, 2017 | 12:00 – 13:30
Room 118ABCD
Ottawa Conference and Event Centre
200 Coventry Road, Ottawa, Ontario

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| 1. Welcome, call to order, introduction of Directors | Veronique Boscart |
| 2. Rules of order | Veronique Boscart |
| 3. Attendance and quorum | Heidi Holmes |
| 4. Appointment of scrutineer | Heidi Holmes |

Ordinary Business

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| 5. Approval of the agenda
<i>Motion to approve the agenda for the 2017 AGM as circulated.</i> | Veronique Boscart |
| 6. Approval of AGM minutes from May 2016 Meeting
<i>Motion to approve the minutes of the 2016 AGM as circulated.</i> | Veronique Boscart |
| 7. Report of Public Accountant & Financial Statement

<i>Motion to accept the report of the public accountant.</i>

<i>Motion to accept the financial statements.</i> | Michelle Heyer |
| 8. Appointment of Public Accountant
<i>Motion to appoint the firm Ouseley, Hanvey, Clipsham, Deep LLP as public accountants for the 2017 fiscal year.</i> | Michelle Heyer |
| 9. Election of Directors
<i>Motion to approve the slate of candidates for election to the Board of Directors 2017-2018 as set forth in the Nominating Committee report.</i> | Lynn McCleary |

Special Business

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| 10. Reports of executive and committees
President's report
Past President's report
President-elect's report | Veronique Boscart
Lynn McCleary
Mollie Cole |
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Secretary's report	Heidi Holmes
Membership report	Michelle Heyer
Treasurer's report	Michelle Heyer
Communication Committee report	Lynn McCleary
Webinar Committee report	Heidi Holmes
Scholarship Committee report	Mollie Cole
Research Committee report	Sherry Dahlke
Perspectives report	Lorna Guse
<i>Motion to accept the reports from executive committee members and committees as circulated.</i>	

11. Reports of directors representing provincial associations	
Alberta	Terri Woytkiw
British Columbia	Catrin Brodie
Manitoba	Poh Lin Lim
New Brunswick	John McDonald
Nova Scotia	Jennifer Hayes
Newfoundland	Sue Ann Mandville- Anstey
Ontario	Julie Rubel
Prince Edward Island	Jennifer Pitre
<i>Motion to accept the reports from directors of provincial associations as circulated.</i>	

12. Conferring Honorary Life Membership Award	Veronique Boscart
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13. Other Business

14. Adjournment of the Meeting	Veronique Boscart
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