

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2017

DRAFT FOR REVIEW

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of,
Canadian Gerontological Nursing Association:

We have reviewed the accompanying financial statements of Canadian Gerontological Nursing Association that comprise the statement of financial position as at December 31, 2017 and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Gerontological Nursing Association as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

OUSELEY HANVEY CLIPSHAM DEEP LLP
Licensed Public Accountants

Ottawa, Ontario
XXXX XX, 2018

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2017

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	Total 2017	Total 2016
ASSETS					
Cash	\$ 168,597	\$ -	\$ -	\$ 168,597	\$ 121,810
Accounts receivable	12,191	6,496	238	18,925	14,293
Prepaid expenses	7,978	-	-	7,978	10,231
Term deposits (note 2)	180,667	-	20,000	200,667	199,273
Restricted term deposits (note 2)	-	483,443	-	483,443	483,443
	\$ 369,433	\$ 489,939	\$ 20,238	\$ 879,610	\$ 829,050
LIABILITIES					
Accounts payable	\$ 20,030	\$ -	\$ -	\$ 20,030	\$ 20,030
Deferred revenue (note 3)	425	-	-	425	16,750
Interfund payable (receivable)	39,254	(29,696)	(9,558)	-	-
	59,709	(29,696)	(9,558)	20,455	36,780
NET ASSETS					
Internally restricted	-	-	29,796	29,796	26,215
Externally restricted	-	519,635	-	519,635	517,069
Unrestricted	309,724	-	-	309,724	248,986
	309,724	519,635	29,796	859,155	792,270
	\$ 369,433	\$ 489,939	\$ 20,238	\$ 879,610	\$ 829,050

Approved on behalf of the Board:

Director

Director

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	Total 2017	Total 2016
REVENUE					
Membership fees	\$ 50,555	\$ -	\$ -	\$ 50,555	\$ 54,796
Conference revenue	159,582	-	1,000	160,582	-
Donations	-	-	3,192	3,192	-
Educational income	1,455	-	-	1,455	1,215
Subscriptions and advertising	2,516	-	-	2,516	2,350
Interest income	2,627	6,566	289	9,482	9,839
	216,735	6,566	4,481	227,782	68,200
EXPENSE					
Annual general meeting	2,785	-	-	2,785	4,640
Computer	4,140	-	-	4,140	4,600
Conference expense	88,570	-	-	88,570	-
Journal publication	2,180	-	-	2,180	2,180
Management fees	33,792	-	-	33,792	33,792
Networking and partnership	874	-	-	874	1,933
Office expenses	8,262	-	-	8,262	5,309
Professional fees	8,432	-	-	8,432	13,655
Provincial education grants	2,000	-	-	2,000	2,000
Scholarships	4,962	4,000	900	9,862	4,000
	155,997	4,000	900	160,897	72,109
NET REVENUE (EXPENSE) FOR THE YEAR	60,738	2,566	3,581	66,885	(3,909)
NET ASSETS - BEGINNING OF YEAR	248,986	517,069	26,215	792,270	796,179
NET ASSETS - END OF YEAR	\$ 309,724	\$ 519,635	\$ 29,796	\$ 859,155	\$ 792,270

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2017

	2017	2016
CASH PROVIDED BY (USED FOR)		
OPERATIONS		
Net revenue (expense) for the year	\$ 66,885	\$ (3,909)
Net change in non cash working capital items:		
Accounts receivable	(4,632)	(4,090)
Prepaid expenses	2,253	(2,353)
Accounts payable	-	429
Deferred revenue	(16,325)	16,750
	48,181	6,827
INVESTING ACTIVITIES		
Term deposits	(1,394)	(1,335)
Net change in cash for the year	46,787	5,492
Cash beginning of year	121,810	116,318
CASH END OF YEAR	\$ 168,597	\$ 121,810

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

NOTES TO UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2017

Canadian Gerontological Nursing Association (the 'association') is a not-for-profit organization incorporated on April 7, 1987 pursuant to the Canada Corporations Act. The association promotes gerontological nursing practices and related education programs. The association is a registered charity and is exempt from income tax under the Income Tax Act (Canada).

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a) Fund accounting

The operating fund reports the association's general operations and administrative activities.

The Ann Beckingham Scholarship Fund is an externally restricted endowment fund. It reports resources contributed for endowment purposes and the related investment income, scholarships granted and other expenses in carrying out the specified purposes of the endowment.

The Memorial Scholarship Fund is an internally restricted endowment fund. It reports resources contributed for endowment purposes and the related investment income, scholarships granted and other expenses in carrying out the specified purposes of the endowment.

b) Revenue recognition

The organization follows the deferral method of accounting. Restricted contributions related to general operations are deferred and recognized as revenue of the operating fund in the year in which the related expenses are incurred.

Unrestricted contributions including membership fees and newsletter advertising are included in revenue of the operating fund in the year in which they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions for endowment purposes are recognized as direct increases in the appropriate endowment fund when received.

Investment income is recognized as revenue of the appropriate fund when earned.

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

NOTES TO UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2017

c) Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

d) Financial instruments

Financial instruments are initially recognized at fair value and are subsequently measured at cost, amortized cost or cost less appropriate allowances for impairment.

e) Cash and cash equivalents

Cash and cash equivalents consist of cash. The association considers all highly liquid financial instrument purchases with an original maturity of three months or less to be cash equivalents.

2. TERM DEPOSITS

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	2017	2016
<u>Short term GIC'S</u>					
1.0% maturing Jan 21, 2018	\$ -	\$ 117,456	\$ -	\$ 117,456	
1.30% maturing June 11, 2018	50,817	-	-	50,817	
1.0% maturing April 3, 2018	6,428	-	-	6,428	
1.24% maturing May 23, 2018	34,342	-	-	34,342	
1.30% maturing Jun 23, 2018	63,939	-	-	63,939	
1.25% maturing Mar 24, 2018	-	80,000	-	80,000	
1.30% maturing April 2, 2018	-	-	20,000	20,000	
1.30% maturing April 2, 2018	-	256,909	-	256,909	
1.24% maturing May 23, 2018	-	29,078	-	29,078	
	155,526	483,443	20,000	658,969	\$ 657,575
<u>Long term GIC'S</u>					
1.08% maturing Mar 23, 2018	25,141	-	-	25,141	-
	25,141	-	-	25,141	25,141
	\$ 180,667	\$ 483,443	\$ 20,000	\$ 684,110	\$ 682,716

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

NOTES TO UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2017

3. DEFERRED REVENUE

Deferred revenue in 2016 consisted mainly of conference related sponsorship and exhibitor fees paid in advance of the conference which was held in 2017. Revenue is recognized in the appropriate fund when earned.

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	2017	2016
Balance, beginning of year	\$ 16,750	\$ -	\$ -	\$ 16,750	\$ -
Less: amount recognized as revenue in the year	(16,750)	-	-	(16,750)	-
Plus: amount received related to the following year	425	-	-	425	16,750
Balance, end of year	\$ 425	\$ -	\$ -	\$ 425	\$ 16,750

4. CONTRIBUTED SERVICES

Volunteers contribute time to assist the organization to carry out its service delivery activities. Because of the difficulty in determining the fair value of such contributed services, they are not recognized in the accompanying financial statements.

5. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, term deposits and accounts payable. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.