

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2018

DRAFT FOR REVIEW

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of,
Canadian Gerontological Nursing Association:

We have reviewed the accompanying financial statements of Canadian Gerontological Nursing Association that comprise the statement of financial position as at December 31, 2018 and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Gerontological Nursing Association as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

OUSELEY HANVEY CLIPSHAM DEEP LLP
Licensed Public Accountants

Ottawa, Ontario
TBD

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	Total 2018	Total 2017
ASSETS					
Cash	\$ 162,786	\$ -	\$ -	\$ 162,786	\$ 168,597
Accounts receivable	17,221	10,644	263	28,128	18,925
Prepaid expenses	20,300	-	-	20,300	7,978
Term deposits (note 2)	182,354	-	-	182,354	200,667
Restricted term deposits (note 2)	-	483,443	20,000	503,443	483,443
	\$ 382,661	\$ 494,087	\$ 20,263	\$ 897,011	\$ 879,610
LIABILITIES					
Accounts payable	\$ 20,310	\$ -	\$ -	\$ 20,310	\$ 20,030
Deferred revenue (note 3)	19,339	-	-	19,339	425
Interfund payable (receivable)	43,394	(33,533)	(9,861)	-	-
	83,043	(33,533)	(9,861)	39,649	20,455
NET ASSETS					
Internally restricted	-	-	30,124	30,124	29,796
Externally restricted	-	527,620	-	527,620	519,635
Unrestricted	299,618	-	-	299,618	309,724
	299,618	527,620	30,124	857,362	859,155
	\$ 382,661	\$ 494,087	\$ 20,263	\$ 897,011	\$ 879,610

Approved on behalf of the Board:

Director

Director

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	Total 2018	Total 2017
REVENUE					
Membership fees	\$ 50,122	\$ -	\$ -	\$ 50,122	\$ 50,555
Conference revenue	-	-	-	-	160,582
Donations	-	-	-	-	3,192
Educational income	385	-	-	385	1,455
Subscriptions and advertising	2,884	-	-	2,884	2,516
Interest income	2,956	11,985	328	15,269	9,482
	56,347	11,985	328	68,660	227,782
EXPENSE					
Annual general meeting	2,768	-	-	2,768	2,785
Computer	5,454	-	-	5,454	4,140
Conference expense	13	-	-	13	88,570
Journal publication	3,270	-	-	3,270	2,180
Management fees	37,128	-	-	37,128	33,792
Networking and partnership	2,156	-	-	2,156	874
Office expenses	5,105	-	-	5,105	8,262
Professional fees	8,559	-	-	8,559	8,432
Provincial education grants	2,000	-	-	2,000	2,000
Scholarships	-	4,000	-	4,000	9,862
	66,453	4,000	-	70,453	160,897
NET REVENUE (EXPENSE) FOR THE YEAR	(10,106)	7,985	328	(1,793)	66,885
NET ASSETS - BEGINNING OF YEAR	309,724	519,635	29,796	859,155	792,270
NET ASSETS - END OF YEAR	\$ 299,618	\$ 527,620	\$ 30,124	\$ 857,362	\$ 859,155

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

UNAUDITED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
CASH PROVIDED BY (USED FOR)		
OPERATIONS		
Net revenue (expense) for the year	\$ (1,793)	\$ 66,885
Net change in non cash working capital items:		
Accounts receivable	(9,203)	(4,632)
Prepaid expenses	(12,322)	2,253
Accounts payable	280	-
Deferred revenue	18,914	(16,325)
	(4,124)	48,181
INVESTING ACTIVITIES		
Term deposits	(1,687)	(1,394)
Net change in cash for the year	(5,811)	46,787
Cash beginning of year	168,597	121,810
CASH END OF YEAR	\$ 162,786	\$ 168,597

CANADIAN GERONTOLOGICAL NURSING ASSOCIATION

NOTES TO UNAUDITED FINANCIAL STATEMENTS
DECEMBER 31, 2018

Canadian Gerontological Nursing Association (the 'association') is a not-for-profit organization incorporated on April 7, 1987 pursuant to the Canada Corporations Act. The association promotes gerontological nursing practices and related education programs. The association is a registered charity and is exempt from income tax under the Income Tax Act (Canada).

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

a) Fund accounting

The operating fund reports the association's general operations and administrative activities.

The Ann Beckingham Scholarship Fund is an externally restricted endowment fund. It reports resources contributed for endowment purposes and the related investment income, scholarships granted and other expenses in carrying out the specified purposes of the endowment.

The Memorial Scholarship Fund is an internally restricted endowment fund. It reports resources contributed for endowment purposes and the related investment income, scholarships granted and other expenses in carrying out the specified purposes of the endowment.

b) Revenue recognition

The organization follows the deferral method of accounting. Restricted contributions related to general operations are deferred and recognized as revenue of the operating fund in the year in which the related expenses are incurred.

Unrestricted contributions including membership fees and newsletter advertising are included in revenue of the operating fund in the year in which they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributions for endowment purposes are recognized as direct increases in the appropriate endowment fund when received.

Investment income is recognized as revenue of the appropriate fund when earned.

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c) Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates are reviewed annually and as adjustments become necessary, they are recorded in the financial statements in the period in which they become known.

d) Financial instruments

Financial instruments are initially recognized at fair value and are subsequently measured at cost, amortized cost or cost less appropriate allowances for impairment.

e) Cash and cash equivalents

Cash and cash equivalents consist of cash. The association considers all highly liquid financial instrument purchases with an original maturity of three months or less to be cash equivalents.

2. TERM DEPOSITS

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	2018	2017
<u>Short term GIC'S</u>					
1.15% maturing January 21, 2019	\$ -	\$ 117,456	\$ -	\$ 117,456	\$ 117,456
1.90% maturing August 10, 2019	51,587	-	-	51,587	50,817
1.70% maturing June 2, 2019	6,508	-	-	6,508	6,428
1.80% maturing July 22, 2019	34,839	-	-	34,839	34,342
1.90% maturing August 27, 2019	63,939	-	-	63,939	63,939
1.80% maturing May 25, 2019	-	80,000	-	80,000	80,000
1.75% maturing June 1, 2019	-	-	20,000	20,000	20,000
1.90% maturing June 1, 2019	-	256,909	-	256,909	256,909
1.80% maturing July 22, 2019	-	29,078	-	29,078	29,078
1.75% maturing May 25, 2019	25,481	-	-	25,481	-
	\$ 182,354	\$ 483,443	\$ 20,000	\$ 685,797	\$ 658,969

3. DEFERRED REVENUE

Deferred revenue in 2018 consisted mainly of conference related sponsorship and exhibitor fees paid in advance of the conference which will be held in 2019. Revenue is recognized in the appropriate fund when earned.

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3. DEFERRED REVENUE (continued)

	Operating Fund	Ann Beckingham Scholarship Fund	Memorial Scholarship Fund	2018	2017
Balance, beginning of year	\$ 425	\$ -	\$ -	\$ 425	\$ 16,750
Less: amount recognized as revenue in the year	(425)	-	-	(425)	(16,750)
Plus: amount received related to the following year	19,339	-	-	19,339	425
Balance, end of year	\$ 19,339	\$ -	\$ -	\$ 19,339	\$ 425

4. CONTRIBUTED SERVICES

Volunteers contribute time to assist the organization to carry out its service delivery activities. Because of the difficulty in determining the fair value of such contributed services, they are not recognized in the accompanying financial statements.

5. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, term deposits and accounts payable. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest rate, currency, credit, liquidity or market risks arising from its financial instruments and the carrying amount of the financial instruments approximate their fair value.